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The Company

The Global Teamworking Company specialises in providing support for managers who lead and manage resources in multiple locations and whose teams operate with limited face to face contact.

We expedite the development of high performance teams and provide professional support in planning, managing and delivering projects.

Our consultants also have a proven track record of assisting client organisations in achieving substantial business improvements and cost reductions through initiatives such as our Value Management program.

The Global Teamworking Company is based in Europe and North America and serves clients worldwide from these locations.

Services

- Business Consultancy
- Development of High Performance Teams
- Virtual Collaboration Support
- Facilitation Support
- Training & Development
- Value Management Programs

Training Events

Virtual Meetings

- *Effective Virtual Meetings*

Virtual Teamworking

- *Virtual Teamworking for Business Leaders*
- *Virtual Teamworking for Team Leaders, Managers & Facilitators*
- *Virtual Teamworking for Team Members*

Essential Skills Series

- *Essential Skills for Six Sigma Black Belts*
- *Essential Consulting*
- *Essential Facilitation*
- *Essential Leadership*

High Performance Team Series

- *Essential Creativity*
- *Essential Meetings*
- *Essential Problem Solving*
- *Essential Process Improvement*
- *Essential Project Management*
- *Essential Virtual Teaming*

Virtual Teamworking

for Team Members

Intended for:

Anyone who is a member of a dispersed or virtual team or who operates in a virtual environment.

Workshop Overview:

The workshop is intended to provide a grounding in the skills required to operate in a virtual environment either as a team member or in a supporting role. The challenges of handling differing priorities and multiple bosses in such an environment can be substantial and participants will learn practical tools, tips and techniques to assist in handling these challenges effectively.

The workshop is held in a relaxed informal atmosphere conducive to the learning process and is highly participative. Formal input is blended with practical exercises to enable participants to develop the skills of virtual teamworking. A comprehensive workbook is also provided.

Objectives:

Participants will learn how to:

- Improve their personal effectiveness in a virtual environment
- Get things done with no authority
- Handle multiple bosses

Workshop Content:

Virtual Teams

- The Challenges of Virtual Teamworking

Improving Personal Effectiveness in a Virtual Environment

- Communicating effectively
- Using virtual tools
- Participating in virtual meetings

Getting Things Done with No Authority

- Influencing others virtually
- Being responsible and accountable with no authority

Handling Multiple Bosses

- Understanding your bosses and their requirements
- Prioritizing Work

Workshop Duration

1/2 Day